



Application for Swim England Essex Coaching Bursary

This application is in two parts. Please ensure both parts are signed correctly by the relevant parties

Please return this application form to the County Secretary : secretary@essexswimming.org



PART ONE

Name of Club	
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Club Secretary details

Title		Forename		Surname	
Address					
Postcode					
Contact Telephone Number					
Email address					

Learner to receive the bursary if successful

Title		Forename		Surname	
Email address and contact telephone number				Swim England Membership Number	

Course Applying for	
Venue of course	
Start date of course	

Please detail any other sources of funding contributing towards the course mentioned above

Amount of funding	
Funding provider	

Declaration

We confirm that we are authorised by the group/club/organisation applying for this bursary and are aware of the nature of this application and declare that all the information obtained within it is truthful and correct.

Please ensure this application is signed by two executive officers, one of whom must be the Chairman/Secretary and another that is unrelated to any candidate for which the funding is being requested.

Position	Name	ASA Membership Number	Signature	Date

PART TWO



Swim England Essex will be investing a substantial amount of money (approximately £30k) into coaching bursaries. It will be available from April 2016. This is a one off initiative to help develop coaching within Essex for **all** disciplines. The Essex Management Board will review each application and award the bursary based on a majority decision.

Please see below for criteria and conditions.

1. Must have the support of your club (signature on application form of Chairman/Secretary).
2. One award per club.
3. The club should endorse one candidate and proposals should come in via Club Secretaries. The Essex Management Committee will then review each application and make a decision.
4. Awards will be made available to all aquatic disciplines.
5. Successful candidates must remain at an Essex club, in a coaching capacity, for a minimum of 12 months after qualification or funds will need to be paid back to the County.
6. Regular, bi-monthly, feedback must be supplied to the Essex Management Committee by a Responsible Officer of the club informing them of the progress of the coach during, and following (i.e. for the ensuing year), completion of the course.

To apply for UKCC2 Award

1. Must be registered to an Essex Club and a member of Swim England.
2. Must have a UKCC1 qualification and have been coaching for more than 6 months as a UKCC1.
3. Must be over 17 years of age.
4. Must have your own squad to coach. If you do not, you must provide evidence that you work with, or are mentored by, the Head Coach.
5. You will be considered for future Essex events and will be required to attend if selected i.e. Inter-County meets.
6. If you are selected, you must complete the course within the designated timescale. If not, you will be required to repay the full cost of the bursary back to the County.
7. Successful candidates must pay for the course up front and present a receipt to the County for reimbursement. The County will promptly reimburse the costs on receipt of a valid receipt.
8. Candidates must declare any other bursary they may have been awarded on their application form. In the event of failure to disclose such information, the bursary will need to be repaid to the County. If the candidate fails to repay the amount, the Club will become liable.

9. Successful candidates must remain at an Essex affiliated Club for a minimum of 12 months after successful qualification or they will be required to repay the full cost of the bursary back to the County.

10. Successful candidates will be required if selected to assist at County designated events (eg Talent Camps) at no cost to the County for a period of 24 months after qualification

We _____ (name of club) agree to the criteria and conditions set out by the Essex Management Committee in respect of applying for a coaching bursary. An application form accompanies this form.

Signed _____ (Club Secretary/Chairman)

(Name please print) _____

Signed _____ (Applicant)

(Name please print) _____

To apply for UKCC3 Award

1. Must be registered to an Essex Club and a member of Swim England.
2. Must have a UKCC2 qualification and have been coaching for more than 24 months as a UKCC2.
3. Must have your own squad to coach.
4. You will be considered for future Essex events and will be required to attend if selected i.e. Inter-County meets.
5. If you are selected, you must complete the course within the designated timescale. If not, you will be required to repay the full cost of the bursary back to the County.
6. Successful candidates must pay for the course up front and present a receipt to the County for reimbursement. The County will promptly reimburse the costs on receipt of a valid receipt.
7. Successful candidates must remain at an Essex Club for a minimum of 12 months after successful qualification or they will be required to repay the full cost of the bursary back to the County.
8. Candidates must declare any other bursary they may have been awarded on their application form. In the event of failure to disclose such information, the bursary will need to be repaid to the County. If the candidate fails to repay the amount, the Club will become liable.

9. Successful candidates will be required if selected to assist at County designated events (eg Talent Camps) at no cost to the County for a period of 24 months after qualification

We _____ (name of club) agree to the criteria and conditions set out by the Essex Management Committee in respect of applying for a coaching bursary.

Signed _____ (Club Secretary/Chairman)

(Name please print) _____

Signed _____ (Applicant)

(Name please print) _____