

## MINUTES OF ESSEX COUNTY ASA AGM

Date: 13<sup>th</sup> December 2018

Time: 7.00pm for 7.30pm

Place: The Creche, Basildon Sporting Village

The meeting opened at 7.30pm

Item		Action by
<b>Attendees</b>	Fred Gale (Chair), Kay McGuire, Henry Watkinson, Lyndsey Motin, Steve Turner, Doug Drake, Cheryl Ellis, Paul Robbins, Paul Hayes, Lisa Richards, Norman Edgell, Mike Callcut, Carol O'Brien (Thurrock), Faye Banks (Chelmsford City) Angela Eguakhide (Romford Town), Mitch Vaughan (Maldon Sharks), Sue Hagger (Maldon Sharks), Michael Laniyan (NUEL), Brian Jenkinson (Basildon and Phoenix), Michelle Watson (Basildon and Phoenix)	
<b>Apologies</b>	Sandra Spooner, Neil McGuire, Keith Bridge, Dean Walker	
<b>1. Minutes of Last Meeting</b>	<p>HW welcomed all to the meeting and was especially pleased to see representatives from clubs. He thanked all volunteers for their tireless help this year</p> <p>Apart from a minor typo and the footer being incorrect, the minutes of the AGM on 14<sup>th</sup> December 2017 were otherwise agreed as a true record.</p> <p>Proposed by CE and seconded by ST</p>	
<b>2. Matters Arising</b>	<ul style="list-style-type: none"> <li>• HW stated there had been no suggestions for the content of a volunteers' bursary. As this had been on the agenda for 2 years with no progress, the meeting agreed this item could be closed</li> </ul>	
<b>3. To consider Annual Reports</b>	<ul style="list-style-type: none"> <li>• The secretary mentioned the take up the coaching bursary had improved but there was still £15,000 available. As a consequence applications had been opened to 2 per club. BJ asked what where we were going to do with the money if still no take up e.g. could the bursary be expanded to more than 2 applications per club. HW said the bursary would be left open for another year at which point it would be reviewed.</li> <li>• Swimming - PR then gave a summary of his report saying it had been a good year for the County finishing 10<sup>th</sup> in Division 1 in the National County Team Championships. He also confirmed all coaches had been made aware of the scheme but still poor take up. FB asked whether this was open to all disciplines. HW confirmed it was. PR confirmed he had lobbied SE for more frequent Level 3 coaching courses but SE had stated that was it. Similar issues for swimming tutors. HW reiterated the County's funding of the National Camp for 11 years old and the Long Course training in Basildon on Sundays.</li> <li>• Water Polo: HW summarised the report in the absence of DW. He confirmed the success of water polo both individually, County and team level. The main aim was to keep Water polo going and in that respect, Brentwood had success in launching a water polo session with around 18 attendees</li> <li>• Masters - DD gave a summary of his report. He confirmed a successful County Masters Competition with more entries than the previous year. Overall the County is 11<sup>th</sup> in National rankings.</li> <li>• Open Water - PH confirmed a successful season in 2018. There had been some joint initiatives with Bedfordshire and it was hoped to continue in 2019. He asked for anyone to send him details of potential OW training sites which would need water certificates on cleanliness.</li> <li>• Swimming Official's: KM said the County was continuing to provide courses where and when required. NE raised the attrition rate. HW said it was quite high which was disappointing.</li> </ul>	

<p>4. To approve the Accounts for the Year ended 31<sup>st</sup> March 2015</p>	<ul style="list-style-type: none"> <li>• HW summarised KB's report. In brief some expenditure for 2017 had fallen into 2018 so across both years the loss and profit were balanced out.</li> <li>• DD questioned the Masters costs which had increased substantially. It is believed that two championships had fallen into one financial year hence the rise. HW confirmed he would email for an explanation</li> <li>• The accounts were then duly approved. Proposed by NE, seconded KM</li> <li>• HW proposed no increase in the annual membership fee of £1 per swimmer across all categories. This was passed. Proposed by FG, seconded by NE</li> </ul>	<p>HW</p>
<p>5. To appoint an Examiner for the accounts</p>	<p>The appointment of Smiths Accountancy Services on a pro bono basis was approved. Proposed by PR, seconded by MC</p>	
<p>6. Proposed resolution of changes to the existing Constitution of Essex County A.S.A.</p>	<p>There were no proposed resolutions to change the existing constitution.</p>	
<p>7. Election of Officers and Management Committee for 2015-16</p>	<p>At this point, the Committee stood down. HW thanked ST for his sterling work as President this year and welcomed Cheryl Ellis to the role wishing her good luck in the role.</p> <p>There was only one nomination per post as shown below and four for elected representatives. All nominations were duly approved. Proposed by FG and seconded by DD</p> <p><b>Officers</b>  President Mrs. Cheryl Ellis  President Elect : Mike Callcut  Secretary Mr. Henry Watkinson  Treasurer Mr. Keith Bridge</p> <p><b>Section Managers</b>  Swimming Mr. Paul Robbins  Diving Vacant  Synchronized Swimming Vacant  Water Polo Mr. Dean Walker  Disabilities Vacant  Masters Mr. Doug Drake  Open Water Mr. Paul Hayes  Swimming Events Mrs. Lyndsey Motin  Trophies Officer Vacant  Swimming Officials Mrs. Kay McGuire  Volunteer &amp; Workforce Vacant</p> <p><b>Other Elected Members of the Management Committee</b>  Minutes Secretary Mrs. Sandra Spooner  Records Officer Mr. Keith Bridge</p> <p><b>Representative to ERASA</b>  Mr. Paul Hayes</p> <p><b>Elected Representatives (maximum 6 nominations)</b>  Mrs. Lisa Richards  Mr. Michael Callcut  Mrs. Angela Eguakhide  Mr. Michael Laniyan</p> <p><b>Co-opted Members</b>  Welfare Officer - Cheryl Ellis  Membership Officer - Vacant  Web Manager - Vacant  Equity Manager - Vacant</p>	

	<p>HW asked if anyone was interested in any of these roles, then please contact him in the usual way.</p> <p>HW mentioned that although not nominated, he expected JoJo McClean and Amy Davis to continue in their roles as Disability and Synchronised Swimming Managers respectively.</p> <p>HW also welcomed both AE and ML to the Committee</p>	
<b>8. Any Other Business</b>	<ul style="list-style-type: none"> <li>• FB asked about Team Manager Passes as the requirement of SE was 1 per 10 swimmers. At the LAC, this would require 8 TMs for Chelmsford. LM responded that this would be introduced in 2020 when this requirement comes into force</li> <li>• NE mentioned the changing of the Regional Championships due to the earlier closure of the Nationals qualifying window. HW said that East Region have set up a sub committee to look at this and would be reporting 2019. NE confirmed that London Region are also make preparations.</li> <li>• NE mentioned a commemorative gala to celebrate 150 years of swimming in London. Watch this space.</li> </ul>	
<b>9. Close</b>	<p>The meeting closed at 8.13pm. The Executive were reminded the next meeting was on 17<sup>th</sup> January 2019 at 7.45pm at the Ford Technical Centre, Dunton.</p>	